

“MAYBE” PROJECT TO BE CLEARED

The Municipality of Mantova (Lead partner of MAYBE project) was already officially notified about the MAYBE project approval; today the project contact person received the following email from the appointed project officer at the Interreg ALPINE SPACE JS/MA.

Hereafter you can find the email and the paragraphs from the attached document.

Please elaborate on the following:

- a) explain the next steps to be taken by the Municipality;
- b) draft the most relevant communications (emails/letters...) on behalf of the LP, to the Project Partners and JS;
- c) draft the tentative requested clarifications

Email

*Dear Lead Partner,
congratulations for the approval of your project MAYBE (Application ID: xyz0000nnn) within the 4th Call for Proposals of the INTERREG Alpine Space Programme 2014 - 2020.
Following the official letter sent to you by the MA of the Programme, which confirms that your project was approved under conditions during the 5th Monitoring Committee meeting, we would like to provide you with the details of the conditions clearing process. The process will be handled by the Joint Secretariat's Project Manager in collaboration with the contact person of your organization.
The Project Manager of the Joint Secretariat assigned to your project is:
Ms. Lella Lund*

Attached file containing the clarification table :

This table shall be filled in by the LP; it collects a comment of the LP on each condition as well as the information to be amended in the AF. Once the JS confirms that the proposed amendments are in line with MC requirements, the LP will be able to apply the agreed amendments in the programme ePortal. At the end of the process, the table shall thus contain all the changes made to the texts of the submitted AF (for each specific box) and shall be signed by the LP as a confirmation of the amendments performed. All amendments NOT reported in this table shall NOT be validly considered.

Clarifications requested:

(...)

Clarification 8

Concrete project management risks have not been identified and mitigation measures foreseen (risks have only been mentioned in the scope of financial management). Please explain what are the main risks and corresponding mitigation measures regarding project management or define a tool to be implemented to monitor and deal with risks (not only financial).

Clarification 10

Please exclude the activities of PP5 and related costs for developing the logo of the project in WP2. The project logo will be provided by the Programme.

Clarification 20

Clarifications are needed regarding the budget allocated for the following activity: the budget allocated to the Activity 3.6 Stakeholder Surveys (40.000,00 €) seems too high, and includes the BL Travel and Accommodation for LP and PP7, when in fact the surveys will be performed online, by a digital tool. Please explain in more detail this allocation.

Clarification 30

In the Project Partner Declaration PP9 declared as Body governed by public law, when in fact they are Public. Please correct the status by delivering a new Project Partner Declaration for PP9.